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~~HEREIN IS UNCLASSIFIED~~

8 April 1947

MEMORANDUM FOR: ACTING CHIEF, SERVICES DIVISION

~~CHIEF, FINANCE DIVISION~~

~~CHIEF, PERSONNEL DIVISION~~

SUBJECT: Table of Organization for Reproduction Section,
Services Division, P & A

1. The enclosed table is approved as a tentative Table of Organization for the Reproduction Section, Services Division, P & A Branch.

2. No change is authorized in the existing personnel ceiling for this section.

3. Employment of personnel within authorized ceilings based on this tentative T/O will be restricted to at least one grade below the grade established for the position in the tentative Table of Organization until final approval of grades has been received from the Civil Service Commission. Exception may be made in those positions where the Chief of the Classification Section, Personnel Division, states that Commission approval of the position in question is certain.

4. No promotions are authorized based on the tentative Table of Organization.

5. The Personnel Division will take action to establish positions with the Civil Service Commission as nearly in accordance with the tentative Table of Organization as possible.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:



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Deputy Executive for Personnel
and Administration

ENCLOSURE
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